

RHSA PARTS MEETING MINUTES

Present: Carolyn Pate, Leslie Gilpin, Karyn McNabb, Jackie Hahn, Tom Kearney, Katherine Kearney, Tricia Gagna

Date:	Tuesday, February 16, 2016	Location:	Emphasis Gallery
Called to Order:	Karyn McNabb, President	Time:	6:30
In Attendance: 16	Board: 6 Members at Large:1	Approved:	

1) Welcome - Meeting was called to order by Karyn at 6:31pm.

VOTE: Tom moved, and Carolyn seconded, to approve the January minutes as was posted on the PARTS website. Motion passed.

2) Treasurer's Report - Starting balance was listed at \$8,774.60 with notations pointed out regarding outstanding/pending checks, disbursements and deposits. Available funds as of 1/31/15 were \$5,322.58.

VOTE: Tom moved to accept the Treasurer's Report and Leslie seconded. Motion passed.

3) Old Business-

a) Five winners will be required to coordinate a date that all can attend the Limo Ride that they earned as a prize for the Cheesecake fundraiser.

b) Talent Show numbers: \$119.30 was an expense for pizza for cast and crew. Cash box money is deposited making a total deposit, with ticket sales, of \$448.45.

c) Physics Club raised funds of \$338.35 selling snacks and decals to raise funds for them and the Pre-Calculus and Trigonometry kids to go to Physics Day field trip.

4) New Business-

a) Sees Fundraiser - Casey Hahn did a short presentation on the Spring Fundraiser by Vocal Jazz Choir to raise funds to attend a Choir Festival in April.

b) Spring Musical - A sign-up sheet went around to gather volunteers and donations for the Spring Musical Rehearsal Dinners that PARTS is serving to the students on Wed., March 16th and Thurs., March 17th. (One rehearsal night will have dinner provided by Ms. Dowell's request for fees from families of the musical's participants.) Sign-up sheet was filled by all in attendance. Jackie is still trying to get a local restaurant to donate food in the meantime.

ACTION: Karyn will follow up with unsolicited request to advertise in the program.

ACTION: Karyn has the sign-up sheet and will remind everyone, by email, what they signed up to bring and when they are slotted to help serve food.

-Bouquet sales will be done by ASB with ASB doing the wrapping/decorating of the bouquets and PARTS purchasing and delivering approximately 100 roses and baby's breath, staying within a \$100 budget.

-Buttons and Gram creation and sales will go to Choir Club.

ACTION: Carolyn is to provide the gram template to Ms. Dowell.

ACTION: Leslie has the button/gram folder and is to pass on the info within the folder to Ms. Dowell. PARTS will fund the purchase of 200 buttons, staying within a \$150 budget.

c) Senior Scholarships - A sign-up sheet went around for volunteers to help with the Scholarship Committee (with no parents of seniors). Discussion produced a 2.5 GPA requirement.

ACTION: Tricia is to update the past scholarship applications, including the new essay prompt. Tricia will set up a time to visit senior ELA classes (Sigur & Nickerson) to present the scholarship opportunity to the seniors. Meetings need to be set up with the committee to discuss essays and to choose winners.

Applications will be distributed Monday, March 21st with the due date being Friday, April 8th, after Spring Break. Tricia needs to be sure a box is available in the office and Mrs. Sigur is willing to accept applications as they are turned in. A volunteer outside the committee (Chad Gagna) is to anonymously number the essays before they are read.

ACTION: Mrs. Sigur (by Tricia) and Mary Barber (by Karyn) will be asked if they will join the committee and help read/score essays.

Committee will come back to the PARTS meeting in May and make recommendations of essay winners and amounts of scholarships to be voted on.

5) Legacy Gift Proposals- Suggestions were requested as to what kind of Legacy Gift PARTS can leave for Renaissance before disbanding, keeping in mind that the gift cannot be something that would be a part of campus due to the construction coming up. A suggestion from Jackie was instruments. Ms. Hawkins is going to give a proposal to Jackie regarding what is needed right now. The amount of the budget is about \$1500. Other suggestions brought up were art supplies and software.

Meeting adjourned at 7:36pm

Minutes submitted by Patricia Gagna, Secretary