

Date:	Tuesday, April 19, 2016	Location:	Emphasis Gallery
Called to Order:	Karyn McNabb, President	Time:	6:30
In Attendance: 14	Board: 6 Members at Large: 8	Approved:	

RHSA PARTS MEETING MINUTES

Present: Karyn McNabb, Carolyn Pate, Mary Barber, Jackie Hahn, Elaine Del Bello, Tom Kearney, Katherine Kearney, JulieAnn Sherman, Lianne Rugeroni, Leslie Gilpin, Brian Barber, Molly Richard, Teresa Bohman, Tricia Gagna

1) Welcome - Meeting was called to order by Karyn McNabb at 6:35pm.

VOTE: Elaine moved, and Leslie seconded, to approve the March, 2016 minutes as was posted on the PARTS website. Motion passed.

2) Treasurer's Report - Starting balance was listed at \$6,593.69 with notations pointed out regarding outstanding checks/pending obligations for various field trip/transportation fees, Spring Musical donations, Awards refreshments, Teacher & Admin. Appreciation, 2015/16 Scholarships and Legacy Gift totaling \$6955.00. Available funds as of 3/31/16 were \$11.54.

VOTE: Elaine moved to accept the Treasurer's Report and Tom seconded. Motion passed.

3) Old Business

Legacy Gift Proposal - for 19 electric guitars, \$1833 of the approved \$2400 was spent on 14 guitars, so far. The seller of the guitars misrepresented what was originally advertised on Amazon.

Senior Scholarship Update - Nine scholarship applications with essays were submitted. Chad Gagna kept essays anonymous by randomly assigning numbers to them. Copies of each essay were made and passed out, by Tricia, to each of the committee members (Tom & Katherine Kearney, Mary Barber, Elaine Del Bello and Jackie Hahn) at the meeting with score sheets. Essays will be read and scored before the committee meets to review essay scores and determine scoring for this year's applications.

4) New Business -

a) **Administration Day** - is April 27th. Teresa volunteered to take on getting the three office members small gifts on behalf of PARTS.

b) **Teacher Appreciation Week** - May 2nd through the 6th will be covered by Elaine and Tricia. Tricia briefly described the gifts she was making for each of the 19 teachers were in mason jars with a star theme to reflect the Star Emblem of RHSA. Elaine is assisting in making sure the gifts are completed and handed out to the teachers.

c) **Arts Fest/Open House** - is May 25th. This year, PARTS has no plan to have a table. Normally, we host a table with volunteer sign-up sheets and dinner items or treats for sale that slightly benefits PARTS financially.

d) Awards Night Dates -

STAR Awards is during the daytime on Friday, June 3rd. Jackie and volunteers are supplying refreshments.

Art Awards is an evening event on Monday, June 6th. Jackie and volunteers are supplying refreshments.

Senior Awards are on the evening of Thursday, June 9th. Refreshments and scholarships will be provided by a Board member and volunteers.

VOTE: Karyn moved and Leslie seconded to rescind the previous vote to disband PARTS. Motion passed

No new teacher requests.

5) 2016-17 Board Election - Nominees introduced themselves...

- President: Elaine Del Bello
- Vice President: Mary Barber
- Secretary: Lianne Rugeroni
- Co-Treasurers: Molly Richard & Teresa Bohman

VOTE: Karyn requested a motion to accept the new Board; Carolyn moved and Tom seconded. Motion passed.

Next (and final) meeting, of this school year, will be Tuesday, May 17th.

Meeting adjourned at 7:10pm

Minutes submitted by Patricia Gagna, Secretary