

PARTS Board Meeting Minutes

Date: Tuesday, August 30, 2016

Location: Renaissance High School For the Arts, Cafeteria benches, 1400 E. 20th St, Long Beach, CA

In Attendance: Elaine Del Bello, Mary Barber, Lianne Rugeroni

Called to Order: at 9:01am by Elaine Del Bello

Name of Organization Change: Long Beach Renaissance High School PARTS, Inc. The organization has a new tax Id #81-3190809. Voted and Approved

Next General Meeting: Scheduled for 9/13/2016

Principal Requests: Future Monthly PARTS meeting to have a few minutes for a principal's report. In addition, Ms. Irving will present "Safe School Plan" at the October Meeting.

Business for September Meeting and upcoming meetings: Last year, first meeting had a presentation of A-G requirements for college. We would like have a brief guest speaker talk about college and reinforce the college message. Recommendations for a guest speaker are requested. Also discussed a check list for "what to do to prepare for college" each month leading up to graduation.

Refreshments: Although previously discussed there would be no refreshment sign up list, Mary will bring small water bottles to the September meeting and maybe a tray of cookies. Last year, refreshments were provided at only 3 meetings, but not on a consistent basis. If the refreshments go over well at the first meeting, we will revisit the issue of refreshment sign ups. With students in attendance, refreshments may be more popular than at past meetings.

There is approximately \$1500 in the PARTS account. This is aside from the outstanding obligations for scholarships. Most of the donations at registration were for \$10-\$15. Any refreshments need to be by donation, not provided by PARTS, due to limited budget.

Scholarships: The secretary binder and box was handed over at registration on August 22nd. There was a folder with scholarship things for years prior to 2016, but nothing for 2016 scholarships. Need to remind past secretary by November to hand over current scholarship documents, in order to begin the 2017 scholarship process by January.

Two students have provided required documentation of 2016-17 college enrollment and received their scholarship payouts.

Agendas for meetings: Let's save paper and use ½ size sheets. First meeting we need 30. Print everything off campus, rather than at school, and turn receipts to PARTS

Parent Social Night: Currently scheduled for September 17th, but it needs to be rescheduled. Molly will spearhead it. Mary will look into a location. we need a free room where folks can socialize. Possible dates for a reschedule in order of preference include: 9/30, 9/23, 10/7.

Fundraising: Previous fundraising ideas are to be scaled back to just a pledge drive with students collecting pledges. It was originally scheduled for Oct. 14th. Kick off date TBD, but ASAP, hopefully in October, and maybe still October 14th. Announcement of winners and raffle might be able to

piggyback with Halloween activity. Elaine will discuss with Ms. Holland about attaching kick off to another assembly. Prizes to be provided by school in the form of things like a special activity with a favorite teacher, opportunity to announce at an event, (i.e. paint with Ms. Pink,) a participation raffle. Student council and Ms. Holland will be coming up with ideas as to what is desirable prizes. Elaine will also discuss it with Mr. Byrne, student council advisor. Five or ten of these to be used to motivate the kids to gather pledges.

Standing Committees and Volunteer Positions: PARTS needs appointments to be made to all of these:

- Arts Subcommittee positions/ leader
- Department Liaisons
- College specialist(s)/ College Prep
- Auditor
- Talent Show
- Nominating committee for April election
- Scholarship Committee
- Community Partnership Committee

Secretary's job in the past included organizing scholarship, but another person whose only job was scholarships, would be ideal. Recommendations for position are needed. New members may be a good source for candidates. Mary and Elaine would both like to be on the committee, as they served last year.

PARTS is still in need of individuals to work with each specific art department. These people will coordinate and lead volunteers for rehearsals and performances. In addition, each department, not just art departments, will need a Liaison.

Next General Meeting scheduled for September 13th, 2016. Elaine will speak with Maria about using School Loop to post the meeting announcement one week prior. The Auto dialer will be used for the reminder for the night before the meeting. Lianne will send out the agenda from gmail to all current members on Thursday night before.

Meeting Adjourned: 9:53am